

Course choice and course registration

Which courses may I choose?

You may choose courses from all of our faculty's Bachelor's degree and Master's degree programs. Use CAMPUS in order to find information on course content, ECTS, timetables, and contact information: www.campus.rwth-aachen.de

Be sure to choose the right semester in the drop down box in the upper right corner!

[Bachelor's degree program Electrical Engineering, Information Technology and Computer Engineering](#)

[Bachelor's degree program Business Administration and Engineering: Electrical Power Engineering](#)

[Master's degree program Electrical Engineering, Information Technology and Computer Engineering](#)

The fields of study “Communications Engineering” and “Electrical Power Engineering” are English-taught.

[Master's degree program Business Administration and Engineering: Electrical Power Engineering](#)

Restrictions might apply to Business Administration Courses.

For the Master's degree program Electrical Engineering, Information Technology and Computer Engineering you find a table of all courses on our [faculty website](#).

If you click on an individual study program, the study plan for this program will open. In this study plan, if you click on the individual module groups, you find short course descriptions in English, even for the German-taught courses. However, this table shows all courses, those offered in the winter semester and also those from the summer semester.

A different number of ECTS credit points might be listed for one and the same course. ERASMUS/ Exchange students of the Faculty of Electrical Engineering and Information Technology will be credited with the number of credit points which are listed for the following "Modulreferenzen" (module codes):

Program	Level	Module Code
Elektrotechnik, Informationstechnik und Technische Informatik (Electrical Engineering, Information Technology and Computer Engineering)	Bachelor of Science	BSETITTI-
Wirtschaftsingenieurwesen: Elektrische Energietechnik (Business Administration and Engineering: Electrical Power Engineering)		BSWIEET-
Elektrotechnik, Informationstechnik und Technische Informatik (Electrical Engineering, Information Technology and Computer Engineering)	Master of Science	MSETITTI-
Wirtschaftsingenieurwesen: Elektrische Energietechnik (Business Administration and Engineering: Electrical Power Engineering)		MSWIEET-



How do I find comprehensive information on the individual modules?

Use CAMPUS and browse module handbooks (“Modulhandbücher”). A link can be found on the CAMPUS starting page. Use program codes (see above) to identify a program in Electrical Engineering and Information Technology. Module handbooks are helpful if you wish to take a look at course content, prerequisites for admission, ECTS credits, recommended reading etc.

I found a course module – but it is not offered in any of the electrical engineering programs. May I still take this course?

For non-electrical engineering courses, you must obtain permission by the individual faculty coordinators. *This holds true even if you already have a signed Learning Agreement at hand at the time of your arrival.*

Economics, mechanical engineering, and computer science are the programs most popular among our exchange students. If you cannot establish that a particular module belongs to an electrical engineering program, please check with the faculty coordinators for course admission and exam registration. Some coordinators are listed below:

Faculty	Departmental Coordinator	e-mail
Business and Economics	Ms. Stefanie Spatafora	Stefanie.spatafora@wiwi.rwth-aachen.de or exchangehiwis@wiwi.rwth-aachen.de
Mechanical Engineering	Ms Farah Jumpertz Ms Sabrina Grübener Mr. Timo Merki	international@fb4.rwth-aachen.de
Computer Science	Dr.rer.nat. Dirk Thißen	astube@cs.rwth-aachen.de

Virtual learning room and building your time table

For using Campus Office or L2P, the virtual learning room, you must have activated your email address, which you can do [here](#).

You received the access data with your student ID card. If you have any questions, please contact helpdesk@rz.rwth-aachen.de.

You can build your time table and thus efficiently structure your week with Campus Office: www.campus.rwth-aachen.de/office/.

In order to use the virtual learning room L2P you must have registered for a course in Campus Office. Since ERASMUS-/ International Exchange students cannot register for a course in Campus Office, please ask the exercise supervisor to register you for the respective learning room. For questions concerning its utilization, please visit www2.elearning.rwth-aachen.de/help/de/students/start

Registration for the courses

Online registration is **not** possible.

Lectures and exercises:

ERASMUS and exchange students are urgently advised to register explicitly as ERASMUS or exchange student directly with the respective lecturer in one of the first sessions.

Laboratories, seminars and projects:

Registration for laboratories, seminars and projects is mandatory. It must be done at the respective institute, usually with the supervisors of the labs/seminars/projects, in some cases with the secretaries.

Some labs might be limited to regular degree students, some fill up quite quickly. If you want to take a lab, please contact the supervisor early.

Why is it so important to attend the first course session?

During the first session you will receive important information: Where can I find the relevant course documents? Which further literature am I supposed to read? What is the procedure for giving notice of absence if I cannot attend a course (this applies especially to laboratories, seminars, and intensive courses)?

Doing project work/Writing a thesis:

If you want to work on a project or write your (Master) thesis at the Faculty of Electrical Engineering and Information Technology, you will have to contact the institutes/chairs directly and find a supervisor yourself. A list of the chairs of the faculty can be found [here](#).

Setting the requirements for your Master's thesis/ project work, the grading, etc. is all done between you and the respective chair. You will not have to register your thesis at the faculty. Once you have finished your thesis/project work, you will have to fill in the form "[Ergebnisdarstellung für Projektarbeiten](#)" (results of project work). With this form please come to the faculty's Student Exchange/ ERASMUS Office so that we can issue your official transcript of records.

Registration for examinations:

Important: In contrast to German students, ERASMUS/ exchange students cannot (at present) register via the RWTH Campus system. Instead you have to proceed as follows:

1. In the form „Prüfungsergebnisse von ERASMUS- und Austauschstudierenden“ (examination results of ERASMUS/ exchange students) which you can [download here](#) please indicate (corresponding to your learning agreement) in which courses you will definitely take the examination. Please also include laboratories and seminars.*
2. Take this form to the Student Exchange/ ERASMUS Office of the faculty. It has to be signed by the Student Exchange/ ERASMUS coordinator of the faculty. Timing: November 14, 2016.
3. You need to register for your examinations as ERASMUS/exchange student directly at each institute (deadline November 18 ,2016) at which you want to take an examination, sometimes with the secretary, sometimes with the respective teaching assistant of the exercise corresponding to the lecture, if not told otherwise by the Student Exchange/ ERASMUS coordinator.
It is strictly necessary to follow the above procedure in order to receive an official transcript of records at the end of your studies (see below).

Examinations at the Faculty of Business and Economics please fill in in the form Examination Results as well.

For examinations at the Faculty of Mechanical Engineering, you will need to register by way of their [web platform](#). The platform will be available as of the first day of the semester, while deadlines will be announced around that time as well. Anyhow, please fill them in the form Examination Results as well.

*Laboratories and seminars:

In general, the successful participation in a laboratory will not be graded. If you would like to obtain a grade, this must be tried to be arranged with the respective laboratory supervisor in one of the first sessions.

Certificates of examination grades

After you have completed your examinations and the results are available, you need to go to the individual institutes to get your results. The institutes should fill in your examination results in the form „Prüfungsergebnisse“ (examination results) and sign and stamp them.

Transcript of records

In order to receive your official transcript of records, please go to the faculty's Student Exchange/ ERASMUS Office with your completed "Prüfungsergebnisse" form. The Student Exchange/ ERASMUS Office will issue your official transcript based on your examination results.

How are the German grades converted?

In the transcript, the German grades are converted into ECTS grades:

German grades	ECTS grades
1,0	A
1,3	A
1,7	B
2,0	B
2,3	C
2,7	C
3,0	C
3,3	D
3,7	E
4,0	E
5,0	F